

HUNTER'S SQUARE AT CEDAR CREST COMMONS CONDOMINIUMS
2015 Annual Meeting
Minutes of February 4, 2015

I. Call to order

Donna Miller, President, called to order the annual meeting of the Hunters Square Board of Directors at 7:00 p.m. on February 4, 2015, at the Manassas City Police Department, Manassas, Virginia.

II. Board Members Attending

Donna Miller, Frank Zirkle, Lisa Clements, Judy Wilson and Nancy Creel.
Burke Community Management Group represented by Terri Jenkins.
Residents and Guests: Jeanne Bacot, Suzanne Allen, Tamara Raleigh, Nancy Rice, Stephen & Linda Unthank, JoAnne Regan, Elie Azar and Linda Dickson.

III. Proof of Notice of Meeting

Proof of Notice of Meeting was presented and quorum was met by attendance and proxy.

IV. Approval of January 15, 2014, Annual Meeting Minutes

Nancy read the minutes of the January 15, 2014, Annual Meeting.

Lisa motioned to accept the minutes which was seconded by Judy. The minutes of the Annual Meeting were approved.

V. President's Report

Donna reviewed the following accomplishments for 2014:

- a) All roof replacements have been completed.
- b) Hallway renovations have begun in Building 1.
- c) Redistribution of the new parking passes.
- d) Completed drainage project at Caspian Way.
- e) Continued aggressive collections on delinquent condo fees.

Goals and Projects in 2015 include:

- a) Tree replacement on Caspian Way.
- b) Continue hallway renovations.
- c) Possible roadwork on parking lots.

VI. Officer/Director Reports

Due to the vacancy of the Treasurer's position, Management reviewed the 2014 Profit and Loss Report. Total income for 2014 was \$313,668.94; 2014 total expenses was \$386,570.00. Contributions of \$23,500 were made to the Reserves. Uncollected assessments totaled \$35,218.48 at the end of December 2014.

VII. Open Forum

Open forum was held.

VIII. Board Nominations and Elections

There were three board positions open for election held by President Donna Miller, Member at Large Lisa Clements and the position open due to Treasurer Blase Morgan's resignation.

Nominations were solicited from the floor. Running for election were Donna Miller, Lisa Clements, Suzanne Allen and Judy Wilson. Frank motioned to close the floor to nominations. Donna seconded the motion and the motion was passed.

Appointment of Inspectors of Elections

Steve Unthank and JoAnne Regan were appointed to count the ballots.

After the votes were counted, Donna Miller and Lisa Clements were re-elected to the Board. Judy Wilson was elected to fill the position vacated by Blase Morgan's resignation.

VIII. Adjournment

Nancy motioned to adjourn the meeting which Judy seconded and the motion was carried at 8:20 p.m.

Minutes submitted by: Nancy Creel, Secretary

Minutes approved by: _____