



**Burke Community Management Group**  
**Owner Emergency Contact Information**

In the past, we have experienced **emergency** situations that have made us aware of the critical need for a current list of names and telephone numbers of owners and renters in each community. Please complete this form and return it to Burke Community Management Group.

The information will only be used by Burke Community Management Group and/or the Association should the need arise to contact you.

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Association Name: \_\_\_\_\_

Owner(s) Names: \_\_\_\_\_

\_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Number: \_\_\_\_\_ Email: \_\_\_\_\_

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Tenant Information (if applicable)

Name(s): \_\_\_\_\_

\_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Cell Number: \_\_\_\_\_ Email: \_\_\_\_\_

Please complete and return to the Management Agent:

Mail: Burke Community Management Group  
10494 Business Center Court  
Manassas, VA 20110

Email: office@burkecmg.com /Please use your property address as the subject line.

Fax: 703.330.5254  
Phone: 703.361.9014